App. F. IX-4

40–41

Previous References

~~193~~. (Pts)

Pts. 29.18.1–2

— 44.25-1–2

— 78. 20-1–2 **PRESERVED**

Later References.

File No. 97.40

Serial Nos. 1–2

GENERAL AND REVENUE SECRETARIAT.

(1½)

Serial Nos. 2

Part B for May 41

SUBJECT.

Recovery or adjustment of cost of forms as supplied to paying departments & local bodies including cost of Gazette advertisements.

To the Supply Mg
— Dept of Supplies.
7545-615 of 2074.

2.

Issues instructions in the matter

WD 0573—GPB—32,500—12-9-39

13/6.

Recovery or adjustment of outstandings from paying depts & local bodies on account of forms etc supplied & publication made in the Gazette.

General and Revenue Secretariat | Pts File No. 97 of 1940. 8016 | [App. F. III-2

Serial No.	
1	Letter No P.C. 352 dated 17-2-194 from the Supdt. Govt. Printing & Secy. Press Committe requesting, in the circumstances explained, Orders of Govt to have the cost of forms, Gazette publi cations & other press supplies & services, due from the paying departments & local bodies adjusted by Sending copies of the bills to the Comptroller, if the receiving departments do not send bills accepte or arrange for payment of cost within three months from the date of sending bills by the Govt press & allied offices. The Supdt. Govt. printing & Secy. Press Committee states that outstandings of items of the Govt. Press are increasing and that a sum of Rs. 20,562/- is due to the press on 30.6.194 from the paying departments & local bodies towards the cost of (1) Stationery, (2) forms (3) Gazette publi and (4) other press supplies & services. This, he adds, is due to the fact that the departments concerned do not make timely arrangement for payment of the bills sent to them. He states that action is being taken to clear the outstandings in respect of th stationery supplied by sending duplicate bills copies of bills to the Comptroller for adjustment if the receiving departments do not adjust the cost of the bil within one month from the date of its receipt. According to G.O No. 24437-96/Pts 78-20-2 of 14 & Circular No. G. 3710-60/Pts 24-35-6 of 12.11.31 The Supdt. requests the issue of similar orders in the case of the dues of the other three kinds, that is

NOTES—COBBL. SHEET.

P.S. File No. 97 of 194 0. | General and Revenue Secretariat

Serial No.

to have the cost of forms, Gazette publications & other press supplies & services due from the paying departments & local bodies adjusted by sending duplicate copies of the bills to the Comptroller, if the receiving departments do not make arrangement for payment of cost within three months from the date of sending bills by the Govt. press & allied offices.

Submitted for orders. The question has also been placed before the Press Committee in their meeting held on 23.1.1941 and the Committee have passed a resolution approving the procedure indicated above.

The Fl Secty may perhaps be consulted.

O.S. 11/3

Yes (Secy Key) 25/3/41

Fl Secy 26/3

The suggestion of the Press Committee may be accepted

31.3.41

31/3

Secy Member

2/4

3-4-41

Secy (Home)

Mo 4/4

GENERAL SECTT. 12 MAR 19

OFFICE OF THE ... 97.67

5706 O.S. 23 MAR. 19

Recovery from or adjustment by the paying depts of outstandings on account of supply of forms etc. 3

Local Bodies.

Serial No.

Draft submitted for approval.

12.4.41

Dept Secy 15/4

17/4

Comm 3023

Subd.

Financial secretary has agreed draft and fair subd

21.4.41

Issued

To the Supdt Govt Printing
the Compiler Income Statistics
the Comptroller through the
the Secretary to Govt
the Heads of Depts
Other officers concerned

No A 3-7565-615 dt 21.4.41

Approval of the proposals of the Supdt. Govt. Printing

SECTION P 1041 SECTT.

GEN. & REV. SECTT. 6 JUNE 1941 AGRI. & FOREST BRANCH.

NOTE—Cover Sheet.

No. P. C. 352

Encl. 1

OFFICE OF THE SECRETARY, PRESS COMMITTEE,
GOVERNMENT PRESS,

Bangalore, dated ...12th..February.. *1941*.

17

FROM

B. KRISHNASWAMY CHETTY, ESQ., B.E., A.R.P.S., M.A.S.M.E.,
SECRETARY, PRESS COMMITTEE,
BANGALORE.

3016

To

The Secretary to Government,
Development Department, Bangalore.

PTS 97-40-1

SIR,

Subject: Adjustment of cost of forms, etc., supplied to Paying Departments and Local Bodies including cost of Gazette advertisements.

I have the honour to state that, as per existing practice forms, etc., required by Paying Departments and Local Bodies have to be supplied by the Government Press at full and half the cost, respectively. As per Government order No.G.23611-75/P&S.79-18-2, dated 15-4-1919 and G.2915-6/P&S.44-25-2, dated 13-9-1926, the publications made in the Mysore Gazette on behalf of the Local Bodies have to be charged as per rates prescribed therein. Further, Government in their order No.3400-414/P&S.5-37-63, dated 10-1-1940, have directed that all matters received from the Paying Departments for publications in the Gazette may be charged from 1st July 1940. Thus the Government Press nas to get credits from the Paying Departments and Local Bodies for (1) cost of forms supplied, (2) cost of stationery articles supplied, (3) charges for publication of matters in the Gazette, and (4) value of other miscellaneous work done or supplies made by the Press.

According to the existing practice and rules, each supply will be made by the Government Press with an invoice, which the receiving officer has to acknowledge and return to the Press -- immediately. A bill in duplicate will also be prepared and sent to the Department or the Local Body concerned for acceptance and return, or for arranging ~~for~~ payments as the case may be. In many cases, the invoices are not acknowledged ~~for~~ and bills sent are not returned accepted nor is payment arranged for. Numbers of reminders

reminders issued either to ~~either to~~ send back the bills accepted or to arrange for payment, have had no effect except increasing work in the offices. A sum of Rs.20,562/- is due to the Government Press on 30-6-1940, towards the supplies made or services rendered prior to 30-6-1939 as per details noted in the margin.

Cost of Stationery	Rs.6,949-9-8
Press Miscellaneous	" 4,177-7-0
Forms-cost	" 5,321-9-8
Gazette-	" 4,113-8-0

Government have already ordered that the Superintendent, Government Printing may send duplicate copies of bills of cost of stationery supplied to these departments, to the Comptroller for adjustment without reference to the Departments receiving the supplies of stationery, if the receiving departments do not adjust the cost of the bill within one month from the date of its receipt, vide Government Order No.24437-96/P&S.78-20-2, dated 14-6-1921 and Circular No.G.3710-60/P&S.24-35-6, dated 12-11-1935. Action is being taken to have the outstandings of the Stationery Depot cleared by sending duplicate copies of bills to the Comptroller for adjustment.

As regards dues of other three kinds referred to above, the Superintendent is not authorised to follow this method of adjustment for want of specific orders of Government. As the receiving Departments are not properly responding in time to the demands of the Government Press, the outstanding items are increasing month after month and have become too unwieldy to effect monthly reconciliation of accounts and arrange for the issue of reminders to the Departments. This has increased the work of the Press and allied offices alround unnecessarily. This question was placed before the Press Committee in their meeting held on 23rd January 1941, and they were pleased to resolve that the Government be requested to permit the Superintendent to follow the procedure prescribed for adjusting the cost of Stationery in Government orders

6

orders dated 14-6-1921 and 12-11-1935, referred to above in respect of other dues of Government Press and allied offices under reference. A copy of the note and the extract of the resolution are submitted herewith for kind perusal.

I beg to request you to kindly obtain orders of Government to have the cost of forms, Gazette publications and other Press supplies and services, due from the Paying Departments and Local Bodies, adjusted by sending copies of the bills to the Comptroller, if the receiving departments do not send the bills accepted or arrange for payment of cost within three months from the date of sending bills by the Government Press and allied offices. This will reduce scriptory and accounts works in the office to a large extent and facilitate prompt adjustment of Government dues.

I have the honour to be,
Sir,
Your most obedient servant,

14/2/41

Secretary, Press Committee &
Superintendent, Govt. Printing.

RS/12-2-1941.

Adjustment of amounts due from Local Bodies and Paying Departments towards the value of stationery articles, forms, registers, etc., supplied from the Stationery Depot and the Press.

7

- - - - -

The following are the outstanding details of amount due to Government Press and Stationery Depot on 30-6-1940, for supplies made up to end of 30-6-1939. In each case of supply, the bills will be sent to the department receiving the supply but in many cases these bills are not returned duly accepted or payment arranged even though several reminders are issued. Such items are increasing in their number year after year. Government order No.24437-96/P&S.78-20-2, dated 14-6-1921 and circular No.G.3710-60/P&S.24-35-6, dated 12-11-1935 authorise the Superintendent, Stationery Depot to send duplicate copies of the bills to the Comptroller for adjustment without reference to the department receiving the supply if the receiving departments do not adjust the cost of the bill within one month from the date of its receipt But there is no such order regarding the value or supplies made by the Government Press and large amounts remain unadjusted. In cases of dues by Local Bodies the Comptroller is authorised to adjust the amount through the Treasury accounts at the end of the year if the Local Bodies do not arrange to pay the amounts promptly.

Such an arrangement is necessary in cases of supplies made either from the Stationery Depot or Government Press, to Paying Departments and Local Bodies to avoid loss to Government by the dues being adjusted timely and further to save correspondence and trouble of maintaining accounts. The Government may be requested to issue an order authorising the Comptroller to adjust the value of the supplies made from the Stationery Depot and Government Press to Paying Departments and Local Bodies if they do not settle the accounts within a month from the date of issue of the bills, the Superintendent, Stationery Depot and Government Printing being required to send such unadjusted copies of bills to the Comptroller.

Details of outstanding for supplies made up to end of 30-6-1939 as on 30-6-1940.

Stationery Depot	..	Rs.6,949-9-8
Government Press	..	" 4,177-7-0
Gazette Branch	..	" 4,113-8-0
Forms Branch	..	" 5,321-9-8
Total	..	20,562-2-4

_____

Extract of resolution No.3 passed in the Press Committee meeting held on 23rd January 1941.

* * *

Resolved that Government be requested to permit the amounts due to the Press from the Local Bodies and Paying Departments, adjusted through the Comptroller by sending duplicate copies of bills.

* * *

" C o p i e s "

Secretary,
Press Committee.

DRS/14-2-1941.

G. R. S. App. F VI—G 2]

SUBJECT .....

.....

.....

Diary No. of letter replied to .....

General and Revenue Secretariat

( )

the *193* .

Date of issue 21-4-41 H. 193 .

P.

Signed by On. C. S. S.

May this be—

(i) printed ?

(ii) treated as a standing order ?

(iii) published in the Gazette, English Part ?

(iv) translated ?

(v) placed at the disposal of the press ?

(vi) published in the Gazette, Kannada Part ?

Section. Pts.

File No. 97—40.

Serial No. 2

Proceedings of the Government of His Highness the Maharaja of Mysore

Read— G.O. No. 24437-96/Pts 78-20-2 & 14.6.1921 & Circular No. G. 3710-60/Pts 24-35-6 & 12.11.35 directing the Supdt. Govt. Stationery to send duplicate copies of bills of cost of stationery supplied to paying departments & Local Bodies to the Comptroller & Govt. for adjustment in his accounts without reference to the departments receiving the supplies of stationery, if the receiving departments do not adjt the cost of the bills within one month from the date of their rece

Order thereon.—No.

2. Letter No. P.C. 352 & 17.2.1941 from the Secy. Press Committee Supdt Govt printing &.

Bangalore, regarding the recovery from or adjustment by the paying Departments & Local Bodies of outstandings on account of supply of forms etc.

Order: A77545-615-D2/4-4

~~New Secy. Press Committee~~
~~1. It is reported that~~
The Supdt. reports that

the outstandings on account of supply of forms. etc., made to the paying Departments & Local Bodies from the Govt. Press and allied Offices are increasing ~~and that this is due to the fact~~ as the receiving departments do not make timely arrangements for the payment of the bills of cost sent to them and that this has resulted in unnecessary increase of work in the press & allied Offices, and requesting orders of Govt. to have the cost of forms, Gazette publications & other press supplies & Services due from the paying Departments

List of Enclosure

Copied by

Examined by

WD 0564—GPB—22,500—9-1-39

G. R. S. App. F. G. 3.

GENERAL AND REVENUE SECRETARIAT.

(*Continuation sheet draft form.*)

& Local Bodies adjusted as in the case of Stationery supplies referred to in the G.O read above by sending copies of the bills to the Compt.r, if the receiving departments do not send the bills accepted or arrange for the payment of cost. within three months from the date of sending bills by the press & allied offices. The press Committee ~~this~~ have gone through this Question & They have recommended that the Supt. Govt. press & allied offices may be permitted to follow in the above cases, the procedure prescribed for adjusting the cost of Stationery in the G.O. read above. Govt. are accordingly pleased to ~~approve~~ of the proposals of the Supt. ~~as recommended by the Press Committee~~

by Dy Secy to Govt 17/4

To

The Supt. Govt. printing & Secy. P.C.
" Compiler Mysore Gazette.
" Comptroller & Govt. for 2 D
" Dc's of Dts.
" Heads of Departments.
" Other officers concerned.

To

WD 0280—GPB—22,500—14-3-38

14/4/41

PROCEEDINGS OF THE GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE.

12

Read :—

Government Order No.24437-98/Fa8.70-20-2 dated 14th June 1921 and Circular No.C.3710-60/Fa8.24-35-5 dated 12th November 1935 directing the Superintendent, Government Stationery to send duplicate copies of bills of cost of stationery supplied to paying departments and local bodies to the Comptroller to Government for adjustment in his accounts without reference to the departments receiving the supplies of stationery, if the receiving departments do not adjust the cost of the bills within one month from the date of their receipt.

2. Letter No.P.C.352 dated 17th February 1941 from the Superintendent, Government Stationery and Secretary, Press Committee Bangalore, regarding the recovery from or adjustment by the paying departments and local bodies of outstandings on account of supply of forms etc.

ORDER NO: A7 7545-615 Pf 397-40-2

Dated, Bangalore, the 9th April 1941.

The Superintendent reports that the outstandings on account of supply of forms etc., made to the paying departments and Local Bodies from the Government Press and allied offices are increasing as the receiving departments do not make timely arrangement for the payment of the bills of cost sent to them and that this has resulted in unnecessary increase of work in the Press and allied offices and requesting orders of Government to have the cost of forms, Gazette publications and other Press supplies and Services, due from the paying departments and Local Bodies adjusted as in the case of Stationery supplies referred to in the Government Order read above by sending copies of the bills to the Comptroller, if the receiving departments do not send the bills accepted or arrange for the payment of cost within three months from the date of sending bills by the Press and allied offices. The Press Committee have gone through this question and they have recommended that the Superintendent, Government Press and allied offices may be permitted to follow in the above cases the procedure prescribed for adjusting the cost of stationery in the Government Order read above. Government are accordingly pleased to approve of the proposals of the Superintendent

C. Narasimha Char
For Secretary to Government,
Development Department.

To

The Superintendent, Government Printing & Secretary, Press Committee
" Compiler, Mysore Gazette.
" Comptroller to Government through Financial Department.
" Deputy Commissioners of Districts.

S. O.

GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE.

GENERAL AND REVENUE DEPARTMENTS.

G. O. No. A. F. 7545-615—P. & S. 97-40-2, dated 21st April 1941.

Press Supplies and Services.

Recovery from or adjustment by the paying departments and local bodies of outstandings on account of supply of forms and other —— including the cost of gazette publications.

READ—

Government Order No. 24437-96—P. & S. 78-20-2, dated 14th June 1921, and Circular No. G. 3710-60—P. & S. 24-35-6, dated 12th November 1935, directing the Superintendent, Government Stationery, to send duplicate copies of bills of cost of stationery supplied to paying departments and local bodies to the Comptroller to Government for adjustment in his accounts without reference to the departments receiving the supplies of stationery, if the receiving departments do not adjust the cost of the bills within one month from the date of their receipt.

2. Letter No. P. C. 352, dated 17th February 1941, from the Superintendent, Government Stationery and Secretary, Press Committee, Bangalore, regarding the recovery from or adjustment by the paying departments and local bodies of outstandings on account of supply of forms, etc.

ORDER No. A. F. 7545-615—P. & S. 97-40-2, DATED BANGALORE, THE 21ST APRIL 1941.

The Superintendent reports that the outstandings on account of supply of forms, etc., made to the paying departments and local bodies from the Government Press and allied offices are increasing as the receiving departments do not make timely arrangement for the payment of the bills of cost sent to them and that this has resulted in unnecessary increase of work in the Press and allied offices and requests orders of Government to have the cost of forms, gazette publications and other press supplies and services, due from the paying departments and local bodies adjusted as in the case of stationery supplies referred to in the Government Order read above by sending copies of the bills to the Comptroller, if the receiving departments do not send the bills accepted or arrange for the payment of cost within three months from the date of sending bills by the Press and allied offices. The Press Committee have gone through this question and they have recommended that the Superintendent, Government Press and allied offices may be permitted to follow, in the above cases, the procedure prescribed for adjusting the cost of stationery in the Government Order read above. Government are accordingly pleased to approve of the proposals of the Superintendent.

NAVANEETHAM,
Secretary to Government,
Development Department.

To—The Superintendent, Government Printing and Secretary, Press Committee.
The Compiler, *Mysore Gazette.*
The Comptroller to Government through the Financial Department.
The Deputy Commissioners of Districts.
The Heads of Departments.
The other Officers concerned.

Exd.—C. K.

WD 1959-GPB—625—17-5-41